

Start with the room you have.

Print both pages. Complete this brief before comparing estimates, then use the same scope for each conversation. No price assumptions are built in.

01 Name the change that matters

What gets in the way of an ordinary day in this kitchen?

02 Keep / change / connect

KEEP

What already works?

CHANGE

What needs to work better?

CONNECT

Which adjoining rooms or finishes are involved?

03 Compare two possible scopes

A. Work within the broad existing layout: what would you change?

B. Change the layout: which specific problem would that solve?

04 Bring the room into the conversation

Gather a simple room sketch, approximate measurements, appliance details and photos of the connections to neighboring rooms. Mark measurements that still need checking.

Keep a separate list of site questions; a sketch or photograph does not establish feasibility.

Compare scope before totals.

Ask each provider to identify the same items in writing. Use the blanks to record the answer or a reference to the estimate. An empty box means a question is still open.

Estimate A / provider: _____ Estimate B / provider: _____

Resolve the same question	Estimate A	Estimate B
Products & selections Cabinets, worktops, appliances and hardware: named products or allowances?		
Preparation & connections Removal, preparation and any changes to services: included, excluded or awaiting assessment?		
Floors & finishing Room boundaries, transitions and surrounding finish work: where does the scope stop?		
Sequence & daily use What will be unavailable, which rooms are affected, and what is the written work sequence?		
Changes & responsibilities Who handles each task, how are changes agreed, and what remains outside the estimate?		

05 Questions to resolve before approval

Read the guide and view real project references: riqol.com/areas/dfw/mckinney